

THE COOPERATOR

THE 875 WEST 181st STREET NEWSLETTER

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YOUR MAINTENANCE AND ASSESSMENTS AT WORK

As you know, the building has undergone extensive exterior repairs designed to address serious leaks throughout the building. We are happy to report that the job is at long last nearing completion.

We are now preparing for the next stage of the capital project which involves **repairing the interior water damage to apartments and common areas** caused by the leaks.

To move this process forward as quickly and cost effectively as possible, we have set out below the first important step that we would like all affected shareholders to take. If you have water damage, it is imperative that you read this notice carefully and comply as quickly as possible so that your apartment can be included in this part of the project.

If you have reason to believe that your apartment has water damage caused by the exterior leaks (i.e., not from a bathtub overflowing, for example), please send your email address and (preferably cell) phone number to the Board at board@875west181.com. Make sure to send this vital information **before Friday, February 18, 2011** to avoid delays.

Even if you've previously notified Sam, Lenny or a member of the Board about your damage, you must supply your email address and contact phone number so that we know precisely which apartments are in need of attention - and to avoid confusion when organizing this very complicated work.

The sooner the necessary information is received, the sooner the work can begin and with everyone's cooperation it will be done quickly and thoroughly.

Once again, if your apartment has been affected by the exterior leaks, send your email address and contact phone number (and any questions) by February 18th to board@875west181.com.

Thanks again for your cooperation!